



LACA Wedding Rental Information

LACA Members receive a 25% discount on rental rates.

PERFORMANCE HALL: Capacity 250 with the balcony area

HALL COST For Ceremony:

Full Day (8 hours or more).....	\$450 not-yet-LACA-member rate
	\$337.50 LACA member rate
Half Day (3 hours or less).....	\$300 not-yet-member rate
	\$225 LACA member rate

Included in this cost is the use of Room #203 for the Bride & Bridesmaids and Room #101 for the Groom and Groomsmen on the day of the ceremony.

HALL COST For Rehearsal :

(Hourly Rate/One Hour).....	\$150 not-yet-member
	\$112.50 LACA member rate

OTHER CHARGES:

- An additional \$15/hour for staff oversight will be charged for activities outside of LACA office hours.
- There are additional charges for the use of the Grand Piano (\$25.00) and the mic/PA system (\$10.00) and renter must provide their own qualified person to operate the PA system.

RENTER RESPONSIBILITIES:

- Renters are responsible for putting up and taking down all decorations within the rental time period.
- Minimal use of candles/open flame is permitted with the understanding that special care be taken at all times.
- All areas used (Performance Hall, Rooms 203 & 101, and restrooms) should be left in the condition they were prior to the rental.

Security Deposit Due Upon Reservation.....\$100. The Security Deposit is held until the facility is inspected after the event. If additional janitorial or cleaning services beyond customary services are needed, the deposit will be applied to cover those costs. If no additional services are required, the Security Deposit will be returned after the facility inspection is completed.

Full Rental Payment is due 2 weeks prior to wedding.

LACA Wedding Reception Rental Information

IMPORTANT NOTE: Only Art Center staff are allowed to MOVE any art exhibit item or display.

Gallery Capacity: 80 Maximum Seated – 100 Standing.

Gallery Cost: Full day (8 hours or more).....\$300 not-yet member rate
\$225 LACA member rate (25% discount)
Half Day (3 hours or less)...\$200 not-yet-member rate
\$150 LACA member rate (25% discount)

LACA will supply center-owned tables (available are 10 cafe, 10 round, 15 rectangular & 100 chairs). Renter will supply their own linens, dishes, glassware & flatware, etc. Because our Gallery has Art Exhibitions, only minimal decorations are possible i.e. tablescapes, floral displays or any other table top embellishments are acceptable. No hanging decorations are allowed i.e. crepe paper, tissue paper or decorations that hang from the ceiling.

Renter is required to provide LACA with a copy of their Homeowners Insurance and is responsible for cleaning all surfaces and equipment.

Security Deposit Due Upon Reservation.....\$100. The Security Deposit is held until the facility is inspected after the event. If additional janitorial or cleaning services beyond customary services are needed, the deposit will be applied to cover those costs. If no additional services are required, the Security Deposit will be returned after the facility inspection is completed.

Full Rental Payment is due 2 weeks prior to the event

LACA Kitchen Use Information

Kitchen Cost: Full Day (8 hours or more).....\$250 not-yet-member rate
\$187.50 LACA member rate (25% discount)
Half Day (3 hours or less)\$150.00 not-yet-member rate
\$112.50 LACA member rate (25% discount)
Refundable Cleaning Deposit \$50 (This will be returned if the kitchen is cleaned appropriately)

The person using the kitchen must be a Serv-Safe Qualified Person, and a copy of their certificate must be provided to LACA.

NOTE: If the reception is catered (no food is stored, cooked, or prepared on-site), the cost to rent the kitchen is waived.

ALL Leftover food, beverages, refuse and garbage MUST be removed from the site for proper disposal at the conclusion of the reception.